

## ***INSURANCE COVERAGE REQUIREMENTS***

As a lessee of the Ford Theatres, the minimum types and limits of coverage you must carry are as follows:

### **General Liability**

General Aggregate – \$2 million  
Each Occurrence – \$1 million  
Products and Completed Operations – \$1 million  
Personal and Advertising Injury – \$1 million  
Fire Legal Liability – \$50,000

### **Required Additional Insureds**

Your insurance policy must be endorsed to provide County additional insured status as follows:

*“The Los Angeles Philharmonic, Crumble Catering Inc., Ford Theatre Foundation and the County of Los Angeles and its Special Districts, and their elected and appointed officers, employees, volunteers and agents.”*

Attach a copy of the Additional Insured Endorsement Form to the certificate of insurance to verify that the above have additional insured status.

### **Certificate of Insurance**

The Certificate of Insurance must be faxed to the Ford Administrative Office *4 to 6 weeks before your scheduled event*. In addition to the Additional Insured Endorsement Form (above), the certificate should also include identification of any deductible amounts exceeding \$25,000.

### **Automobile Liability**

If the use of vans, trucks, or other large vehicles are necessary to transport equipment, performers, set elements, etc. for load-ins, rehearsals, or performances, you must secure automobile liability as follows:

Each Accident – \$1 million

Automobile liability can be added to the above-mentioned general liability coverage certificate. Insurance may also be obtained through the vehicle rental company or service provider used. Please provide the Ford Administrative Office with proof of this liability, if applicable.

### **Workers Compensation**

Workers compensation will cover all persons/employees that your organization is required to cover pursuant to California Labor Code Requirements. Inquire with your insurance agent or broker if you have questions about the applicability of this insurance to your organization. If necessary, workers compensation insurance must be obtained for the minimum amount as follows:

Each Accident – \$1 million

If you already have general liability coverage through your own insurance carrier, they must issue a certificate with the above specifications and fax it to the Ford’s Administrative Coordinator at 323-464-1158.

If you have any questions or need further clarification, please call the Ford Administrative Office at 323-856-5793.

<b>Company</b>	<b>Phone Number</b>	<b>Website</b>
Califa Fiancial and Insurance	909-455-0400	<a href="http://www.califainsurance.com">http://www.califainsurance.com</a>
Chapman	800-288-3095	<a href="http://www.chapmanins.com">http://www.chapmanins.com</a>
DeWitt Stern of California insurance	818-623-5400	<a href="http://www.dewittstern.com">http://www.dewittstern.com</a>
Fractured Atlas	888-692-7878	<a href="http://www.fracturedatlas.org">http://www.fracturedatlas.org</a>
Francis L Dean & Associates	800-745-2409	<a href="http://www.fdean.com">http://www.fdean.com</a>
Grosslight Insurance	310-473-9621	<a href="http://www.grosslight.com/index.php">http://www.grosslight.com/index.php</a>
Hoffman Brown Company	818-896-8200	<a href="http://www.hoffmanbrown.com">http://www.hoffmanbrown.com</a>
Mutual Insurance Agency	818-777-1702	<a href="http://www.mutualinsagcy.com">http://www.mutualinsagcy.com</a>