

Ford Amphitheatre

Receptions and Catering

Pre-Show Activities

All pre-show activities, receptions and beverage sponsorships must be approved by the Ford's Event Services Manager.

Post Show Activities

Other than Edison Plaza artist "meet and greet" and autograph signings, no post show activities are allowed.

Receptions

The Ford's indoor theatre stage or a portion of Edison Plaza are available as reception areas. Fees are described below.

Catering

The Ford Theatres are a Beer and Wine only facility. No other alcohol may be served at any time. The Ford's contracted concessionaire **Crumble Catering** provides concessions, catering, and reception services for events held at the John Anson Ford Theatres. If you would like to request menu options, pricing, or have any questions regarding the following policies, please contact:

Chef Wayne Elias at chefwaynela@gmail.com or **310-721-9143**.

Crumble can also provide Licensee with backstage catering for artists and crew.

Non-Profit Organization (501C3) Receptions

- Beer and Wine Receptions -- For Parties of a maximum 100 guests:
\$300.00 Beverage and Legal Fee -- Includes [Inside] the Ford stage area, one bartender and allows you to have Beer, Wine and Non Alcoholic Beverages. donated for up to a maximum count of 100 guests.
- Receptions on Edison Plaza will be charged an additional fee of \$150.00 to cover labor costs.
- Bartenders are required one per 100 guests. Additional Bartender \$150.00.
- For receptions of over 100 guests, no donations allowed. Please see Beverage Service Package Price Guide below.

You may use Crumble Catering for Food or you have the option to bring in your own caterer. There is a \$500.00 Buy Out Fee for this option.

- \$1000.00 Buy Out Fee will be charged for parties over 500 guests.

- Outside Caterers will have to provide Insurance Certificate to Ford.
- See Event Services Manager for outside caterer Insurance requirements.

For Profit Organization Receptions

- \$300.00 Beverage and Legal Fee – Includes use of [Inside] the Ford stage and 1 Bartender.
- Receptions on Edison Plaza will be charged an additional fee of \$150.00 to cover labor costs.
- Bartenders are required one per 100 guests. Additional Bartender \$150.00.
- Please see Beverage Service Package Price Guide below.

You may use Crumble Catering for Food or you have the option to bring in your own caterer. There is a \$500.00 Buy Out Fee for this option.

- \$1000.00 Buy Out Fee will be charged for parties over 500 guests.
- Outside Caterers will have to provide Insurance Certificate to Ford.
- See Event Services Manager for outside caterer Insurance requirements.

Beverage Service Package Price Guide	One Hour Reception	Two Hour Reception
Domestic Beer and Regular House Wines	\$10.00 per person	\$14.00 per person
Domestic & Import Beer and Premium Wines	\$12.00 per person	\$16.00 per person
Domestic & Import Beer and Super Premium Wines	\$14.00 per person	\$18.00 per person

Food/Beverage Sponsorships

If you plan to engage a food or beverage sponsor to aid in underwriting your event, the following policies apply:

- Food sponsors may offer coupons only. No food may be served on the Ford premises other than by the Ford’s concessionaire.
- The Ford concessionaire will serve a sponsors’ beer or wine for sale in the Concessions areas provided that the beer or wine stock is available for purchase in glass bottles or aluminum cans (no Kegs). Beer or Wine in glass containers will be poured into plastic or cardboard (non-glass) cups for sale to patrons.
- The sponsor provides a guarantee to the Concessionaire that they will purchase back any unopened bottles of the sponsor’s beer or wine or product with seven (7) days of the end of the event.

- No free Alcoholic Beverages, tastings or samples may be served to the general public at anytime.
- Non – Alcoholic beverage samples may be given during an event. Samples may be no more than 4 ounces in volume.
- Whole servings or cans of Non-Alcoholic beverages may not be distributed on the grounds of the John Anson Ford Theatre unless sold by the Concessionaire under the terms listed above.
- Whole servings or cans of Non-Alcoholic beverages may be distributed after an event, outside the Ford Theatre gates.